

Job Opportunity Bulletin: 03-066**Final Filing Date: December 24, 2003 or until filled.****PENDING FREEZE EXEMPTION APPROVAL.*****Corrected Copy****Position:**

Senior Architect – Project Manager

Salary:

\$5,341 - \$6,490

Location:Facilities Development Division
1831 Ninth Street
Sacramento, CA 95814**Duties:**

Under the general direction of the Supervisor, Health Facilities Review, the Senior Architect - Project Manager conducts plan review of health facilities and is responsible for all aspects of project management to ensure the successful completion of the plan review process within an agreed upon schedule for assigned projects.

- Conduct and track health facility plan review, which is inclusive of accessibility and fire/life safety review, based upon the regulations in Title 24, California Code of Regulations.
- Determine future workload and establish OSHPD timelines for project completion.
- Receive all project information and disseminate it to in-house plan review team and/or outside plan review consultants as necessary.
- Coordinate the review of all Post Approval Documents (PADs) during construction.
- Keep clients and management informed of project progress.
- Serve as an expert in the field in the interpretation and application of law and regulations related to the California Building Code.
- In consultation with the Supervisor, HFR and the Deputy Director, determine when outside plan review consultants will be needed to meet established objectives based on current and projected workload, staffing, expertise, and capabilities.

Desirable Qualifications:

- Experience and knowledge in the field of architecture/engineering.
- Ability to direct, review, and evaluate the work of others.
- Familiarity with the California Building Standards Code as it relates to the construction of health facilities.
- Ability to reason logically and creatively to resolve problems and develop and evaluate alternatives.
- Excellent interpersonal skills.
- Ability to present ideas and information effectively both verbally and in writing.

Who May Apply:

Applications will be accepted from candidates currently eligible for lateral transfer or list appointment to this class. Applicants with list appointment should attach a copy of their notice of test results. Appointments are subject to SROA and State surplus policies. Only the most qualified candidates will be interviewed.

Interested parties should submit a standard State application form #678 and a resume to:

Interested parties should submit a standard State application form #678 to:

OSHPD - Facilities Development Division
Attention: Nikole Freeman (**#03-066**)
1600 Ninth Street, Room 420
Sacramento, CA 95814

For further information contact George Dibble at (916) 324-9122. 03-066